



# CALGARY INTERCLUB SQUASH ASSOCIATION

Regular Meeting Minutes. Danish Canadian Club, 727 11 Ave SW, Calgary, AB. November 19th, 2014.

1. The meeting was called to order at 7:04p.m. by President and Chair, Ron Coggan, who welcomed all present.

New member, Brad Radu, Racquet Network Acadia, was introduced and each Board member introduced themselves.

Ron provided a general overview of Board member responsibilities outlining that all reps must hold a volunteer position. It was noted that some clubs 'share' a rep (E.g.: MRU), meaning two individuals, but one vote and shared duties.

New members are encouraged to settle in and be mindful to see where their skills may fit in or where they may have an interest in participating. It is noted that Brad has an IT background.

## a. Board Members Present

### Elected Executive Officers:

Ron Coggan – President - (World Health, Southland, SAIT)

Beth Barberree – Secretary

Chris Watson - Treasurer

### Club Appointed Members:

Mark Hartley – West Hillhurst (arrived at 7:30pm)

Arash Ardeshiricham - Fifth Avenue Club

Wanda Popadynetz - U of C

Craig Hutchings - Glencoe

Patty Lew-Lapointe – MRU

Peter Schwartz - Fit Plus

Colleen Hicke - Winter Club

James Jelinski - WCP

Alex Altamirano - Fish Creek

Jack Hoogstraten – Doubles

Brad Radu – Racquet Network Acadia

Ken Gellatly – Bow Valley Club (arrived at 7:45pm)

### Committee Only:

Charles Fair

Larry Allen

b. Members Absent with Regrets

Rick Spyker – Vice President (Eau Claire Y)

Sarim Siddiqui (MRU)

Kiefer Waite - Racquet Network Acadia

c. Members in Non-Attendance (ie: absent without notice)

Graeme Edge – Bankers Hall

d. Quorum was established and maintained throughout the meeting.

2. Minutes from the previous meeting on October 15, 2014 were previously circulated by email, and corrections made based on feedback received. Further changes were brought forth and the Chair called for a motion to accept the minutes with corrections.

**MOTION 11.1:** Craig moves that the minutes be approved with corrections. Seconded. **Carried.**

3. Reports

a. Officers

i. President – Ron Coggan

- Ron retired, again, really.
  - No further emails to his work (Penn West) email address
- His desire is to have this be his last year as President but is keen to stay on in an official capacity; interested in a number of areas, including Junior Outreach Squash, School/Collegiate Squash, Squash Infrastructure Development, ensuring the health of Squash in Calgary and Alberta and assist in keeping the Calgary (Interclub) Squash League and its mandate growing and healthy.
- Reminder of ‘whites only’ rule at Glencoe
  - This is not to be taken lightly
  - Duty manager may ask violators to leave – forfeiting their match.
  - Pro shop will issue clean, white gym strip at NO COST should a player forget
  - Craig clarified that warm ups are exempt

**ACTION 11.1:** Craig to develop wording about this to be posted on the website as an expanded notice to players.

**ACTION 11.2:** All reps to remind players about this rule.

- Glencoe will be reminding their captains of the rule to ensure reminders can go to teams and management of situations can be handled with consistency.

ii. Vice President Rick Spyker – No report

iii. Secretary Beth Barberree

- Thanks to those of you who submitted reports in advance. This allows for accuracy and emphasis of each Board member to be captured.
- Request was made for the report information to come to President and Secretary for review and group distribution.
- Submission of reports prior to the day of the meeting is strongly encouraged.

iv. Treasurer Chris Watson

- See report appended.
- Clarification about sponsorship not being on the increase
  - new sponsor recruitment is stagnant
  - much of the large sponsorship volume was in a chunk a year or two ago
    - this is deferred revenue and will not increase cash for current fiscal year
- Red & White Club deposit is delayed in clearing due to Canada post delay
- Signing authorities are updated
- Email transfers are being accepted now
  - Discussion about setting up a separate email address to receive these transfers
  - Noted that for succession purposes, Chris's email isn't ideal

**ACTION 11.3:** Chris to send instructions on how to execute email transfer process

- Budget has been prepared with prior years' actuals back to 2010/2011
  - Segue to Ron addressing financial position
    - 2010-2011 ~ \$16000 in revenue
    - Recent fiscal year - \$22 000
    - Comments in and around being fiscally responsible
- [policy on contingency fund]
- 87% of our budget goes toward the banquet and playoffs
  - Sponsorship has helped
  - 2011 sponsorship = \$0; currently \$4-7000
  - Emphasized that CISA cannot rely on this revenue
  - Retention of sponsors is key - make the sponsors known, celebrate them
  - Recruitment of sponsors is everyone's responsibility
  - 2 huge line items in budget
    - Annual awards are the biggest unsponsored drain ~ \$7000
    - Ron challenges Board to solicit sponsors specifically for awards
    - Banquet costs are projected at \$11000 – expected to be covered 65% by tickets sales and the balance by sponsorship and league float.
  - Initial projection is a loss of about \$1200 for current fiscal year
    - Try to offset as best we can especially with more sponsorship

**ACTION 11.4:** Chris to clean up summary and analysis of budget to be circulated ASAP.

- Budget year
  - Currently no formal budget approval process
  - Draft budget is based on history
  - Committees must be aware of and stay within budget

- Annual Team fees are currently set at \$50
- Existing Squash sponsorship is in place and hopefully renewing
- Website and new Sponsorship – options and ideas needed to obtain more
- Last increase of team fees is roughly pre-2011

Ken Gellatly enters at 7:45pm

**ACTION 11.5:** All reps to query their own clubs to have discussion about potential of fees increase. Deliver information back to Board to include for deliberation for next season.

b. Committees

i. Playoffs and Banquet - Colleen Hicke

- Red & White Club now has the cheque, so should clear shortly.
- Option of buffet
  - \$24-26 per person
  - \$40 should cover whole cost including gratuity, etc (ie, Plus Plus)
  - Discussion is held regarding buffet – Pros? Cons?
  - Menu is robust for buffet

**ACTION 11.6:** Colleen to have a discussion about how venue will accommodate dietary restrictions.

- Banquet committee members confirmed to be Ken, Rick and Colleen
  - Patty volunteers and will connect with Tyler to get all remnants
  - [policy on sourcing of costs, ie: printing, etc.]
- NOTE: There will be service ‘variations’ due to renovations at Winter Club during league nights and interclub playoffs.
- Discussion is held about front loading mailchimp plugs for the banquet as this year will be different (offsite) and growth oriented.  
Ron challenges everyone to– value added

**ACTION 11.7:** All to brainstorm ideas about who should be MC and also would be a good a draw as a guest speaker.

Send ideas to President or Secretary for distribution to entire Banquet Committee.

**ACTION 11.8:** Beth to ask Squash Canada whether Calgary will see any big names in squash around April 18, 2014.

ii. December meeting – Wanda Popadynetz

- Menu finalized today during the meeting
- Ron states that an invitation to Squash Alberta and/or City reps is appropriate to add

iii. Rules & League Inquiries – Mark Hartley & Craig Hutchings

- No rules inquiries
- Usual league inquiries – where to play, etc.

- Appeal of penalty points was submitted
  - Appeal was adjudicated and notice sent that penalty points would stand
  - Notice included commitment that the information gleaned in the appeal would inform improvement of the league
  - Discussion was held around challenges with Squash Alberta process
    - Suggestion was made to elaborate on what is meant by rule #3, regarding ‘Squash Alberta’ membership
  - Number assigned even though processing is not complete
  - Squash Alberta will tighten up wording and process on website
  - Discussion was held around rigidity of black and white regarding intent to complete Squash Alberta membership versus no attempt
    - In the context of the spirit of interclub and sportsmanship
    - Current policy: attempt verified by voicemail to squash Alberta to verify attempt
    - Debate about the issue was facilitated
    - Motion initiated and denied by the Chair
  - Thanks to the speakers and paraphrase by the Chair
    - Biggest concern is fullest fairness
    - Awareness the issue has been disbursed repeatedly to this Board
    - Acknowledgement of challenges with Squash Alberta website
      - current wording is being addressed by Executive and Rules Committee
    - Individual responsibility
    - Scoresheet contains wording to speak to this,
      - “all players...points will be deducted...”phone number for Squash Alberta
  - Takeaways: listen and read what we can; acknowledge we’re in a virtual world and comes with growing pains

**ACTION 11.9A:** Ron to ensure the Rules Committee and Player Eligibility rewrite and update Rule 3 and Rule 6 Squash Alberta Membership definitions prior to the January meeting.

**ACTION 11.9B:** Ron to confirm with Squash Alberta the expected date of action on the website concerns. Further Ron will provide the Board with regular updates as liaison with Squash Alberta on these issues. It is requested that Squash Alberta consider and clarify what, if any, issues with player insurance would occur if there were an incident on court and that player happens to be without valid membership.

iv. Website/Player Stats - Larry Allen

- Corrections are flooding in now;
- Alex has been posting corrections since the beginning of the year and will continue to do so
- Captains' List corrected and updated over the last month. Typical season changes.
- New player stats function, care of Arthur Tam (programmer);
  - All stats are there for the taking without any need for Larry to post monthly
  - Real time stats are very relevant to player eligibility as well as players themselves
  - Decision was made to make it a soft launch and ask for feedback
  - Website development is continuing now that the player stats piece is complete

**ACTION 11.10:** All Board members to disseminate info about stats to captains to the players.

**ACTION 11.11:** Larry to move Steve Kaltenhauser to “non affiliated” on Board contact page.

**ACTION 11.12:** Ron to confirm whether Steve Zerr is staying on the Board as a Committee member, and whether he intends to remain responsible for ‘future season’ spreadsheet.

**ACTION 11.13:** To new Board members to get contact information to Larry to add to website.

**ACTION 11.14:** To Jack to send Larry doubles captains’ contact information for inclusion to Captain Spreadsheet and the website.

- ‘All reps’ function is undergoing final tweaks
  - click on email: will populate for user
- Re: rules clinic last month: conduct report form was distributed
  - Discussion about whether this should be posted and accessible
  - Point may be that conduct record could travel with the player if they move provinces

**ACTION 11.15:** Arash to provide clarification around the “Conduct form” that was distributed at the rules clinic. Will this follow if a player moves provinces?

- Larry will post World Squash Rules; CISA rules state adherence to these

**ACTION 11.16:** Ken to craft wording to describe the official’s sentiment with respect to minor interference being played through.

- Larry will be meeting with James tonight to begin transition planning
- v. Player Eligibility - Alex Altamirano
- penalty posted and confirmed
  - reminder for all reps to ensure captains are aware of “rule of 3” regarding eligibility to play down or sub on another team at the same level
- vi. Mail Chimp Email System – James

- No email to membership since beginning of season
- Draft wording will go to Committee and Ron for banquet promotion
- Alex will send new members report from Squash Alberta to James whenever he receives updates.

vii. Doubles - Jack Hoogstraten

- Jack is now playing with BVC – helping with defaults
- Report submitted
- Glencoe courts are scheduled to open in May/June
  - Will require a new schedule for next year and another volunteer
- challenge to all clubs to know signs and symptoms of heart attack and location of the AED

viii. Sponsorship

No report; informal conversation; covered earlier

ix. League Expansion – Ron Coggan

- There are a growing number of companies installing squash courts for their staff who work in northern communities such as Fort McMurray. eg Devon, CNRL and Cenovus.

x. Attendance Report - Arash Ardeshiricham

- numbers compiled from Minutes
- duties required have now been explained; report to follow next full meeting

xi. Bylaws - Craig Hutchings

- Draft has been circulated and is awaiting feedback from Executive and revision

4. Business Arising

- Electronic voting - Draft has been circulated to the Executive and is awaiting feedback from Executive and revision

5. Round Table/Club Feedback – all

U of C – keen on playoffs next year. Doubles venue and coordination?

West Hillhurst – nil

MRU – PSA for Open tournament Feb 25-Mar 1; Registration is open; Banquet at Wild Rose

5<sup>th</sup> Ave – rules clinic coming up; good player expansion

Fish Creek - Renos and LED lighting are completed

WCP - Nil

Winter Club - Good Jesters event; Ladies tournament Mar 10-14

Glencoe – Nothing

World Health – Restaurant is open and open to feedback; Masters currently on with good draw numbers

Racquet Network – Nothing

Bow Valley Club – Nothing

Fit Plus - still nothing solid about south club; rumours fly, but it is still business as usual; Ron requests Peter to consider where might be location if closure occurs

#### 6. New Business

- Divisions with 6 teams
  - Ron clarifies extra matches aren't mandatory; there is no way to enter the scores for the moment. Adding a floating week 15 has been the solution in previous years. This ensures that each team plays each other 3 times.
  - 4 divisions are affected – LL1, LL5, ML12, ML13.
  - Noted that there needs to be further evaluation of this situation
  - No action needs be taken in December
  - Ron will analyze the situation
- Concept of a collegiate league
  - Jack will be in Toronto and intends to have discussion about this for a western intercollegiate league
  - Volunteers are eager to get involved
  - Noted that this has potential to be a feeder for Interclub
  - Jack will report back after Ontario – leads to league expansion
  - Discussion about getting use out of school space; Calgary school board could be approached and get courts in use
  - Ron asked Jack to keep him updated.
- Resurrection of discussion about leniency for player eligibility occurs

**MOTION 1.2** (as amended for clarification): Ken moves that, whereas the Squash Alberta website is difficult to navigate, and yet a phone call to Squash Alberta after playing allows 24 hours to pay fee be it resolved that players trying unsuccessfully pay dues, and whose attempt is substantiated by the Squash Alberta website, be granted the same extension to pay as the voice mail allows to callers. Seconded. Further discussion.

**Defeated by majority vote.**

#### 7. Next Meeting Date

December 17, 2014, 7pm at Brewsters

#### 8. Adjournment

9:19 pm