



# CALGARY INTERCLUB SQUASH ASSOCIATION

Regular Monthly Meeting. Wednesday November 18, 2015 – 7 p.m.

Location: Danish Canadian Club 727 – 11 Avenue SW

## Agenda

Protocol: Robert's Rules of Order

### 1. Welcome and Call to Order at 7:03pm

CLUB /EXECUTIVE	REPRESENTATIVE(S)	Yes	No
President	Peter Schwartz	Y	
Vice President	Rick Spyker	Y	
Treasurer	Chris Watson	Y	
Secretary	Patty Lew-Lapointe	Y	
Director	Ron Coggan	Y	
Bankers	Graeme Edge		N
	Stephen Kaltenhauser	Y	
Bow Valley Club	Ken Gellatly	Y	
Calgary Winter Club	Colleen Hicke	Y	
Eau Claire Y	Rick Spyker	Y	
Fifth Ave	Arash Ardeshiricham	regret	
	Charles Fair	Y	
Fish Creek	Alex Altamirano	regret	
Fit Plus	Peter Schwartz	Y	
Glencoe	Craig Hutchings	Y	
Mount Royal University	Anthony Reimert	regret	
	Patty Lew-Lapointe	Y	
Racquet Network	Brent Johner		N
SAIT	Ron Coggan	Y	
Southland	Stuart Rose	regret	
	Ted O'Connor		N
U of C	Wanda Popadynetz	Y	
Western Canadian Place	James Jelinski	Y	
West Hillhurst	Mark Hartley	Y	
World Health	Chris Watson	Y	
	Keith Wellon	Y	
	Larry Allen	Y	
	Rachel Anne Burrows		N

## 2. Approval of Previous Minutes

- a. Motion to approve Minutes of Meeting, October 21, as written and distributed
  - i. Motion made by Rick Spyker (Eau Claire Y)
  - ii. Seconded by Ron Coggan (World Health)
  - iii. Minutes for meeting, October 21 are Approved as written and distributed

## 3. Reports

### a. Officers

- i. President Peter Schwartz
  - Nothing to report
  
- ii. Vice President Rick Spyker
  - Nothing to report
  
- iii. Secretary Patty Lew-Lapointe
  - Nothing to report
  
- iv. Treasurer Chris Watson
  - \$25,637 cash balance to date – typically \$18,000 at year end
  - Of the \$7,300 in club dues, \$5,350 received to date
  - From a budget perspective, only information received is from the Banquet committee. If no other information is received, Chris will use last year's actuals as this year's budget
  - Current operating projections (with no monies from sponsorship) is a deficit of \$3,000 for this coming year. Majority of the money is spent during the banquet.
  - Cheques are on order - there will be no address on the cheques
  - Annual report was received on Oct 23 but no confirmation of the filing from the government yet

**ACTION ITEM: Chris will send out budget for verification - Please review and update by Christmas. If committees do not update their budget, previous year's actuals will be used as their budget.**

- v. Director, Community Relations Ron Coggan
  - Nothing to report

### b. Committees

- i. Doubles Peter Schwartz
  - Sporty HQ - thinks will be great with some short term hiccups
  - League going well - overall good in Doubles
  - National Doubles will be here in Calgary this season. See attached information about the event. Promote around club.

- ii. Player Eligibility Alex Altamirano
  - Penalty report was posted in the old system
  - New system posts differently, and will be applied when ready
  - Validation of the matches are not done yet
  - Next penalty report will be posted into the new system

- iii. Rules/League Inquiries Mark Hartley
  - Request that “info@” email should go to Ron Coggan as part of his responsibilities as Director of Community Relations
  - Malek Kamal has requested to play Ladies Level 1

MOTION put forth by Ron Coggan (World Health):

It is requested that Malek Kamal be approved to play Bankers Hall Ladies Level 1 after playing one match at World Health Ladies Level 2. World Health and Bankers Hall are in agreement with this move.

SECONDED BY Ken Gellatly (Bow Valley)

NO questions or comments were raised

VOTING is UNANIMOUS, MOTION is PASSED

- iv. Playoffs & Banquet Colleen Hicke
  - No action to pursue a guest speaker yet, It is a consideration
  - Banquet will be held at the Red & White Club
  - Budget has been sent to Chris
- v. Sponsorship Graeme Edge
  - Committee is still tasked to determine reason for raising funds
  - It was questioned as to how the new website will display sponsorships
  - This year SportyHQ is waiving costs (free this year) so there are no sponsorship logos currently on the site. Sponsorship logos can be displayed on the SportyHQ website
  - Should a form of refund or extension or discount be offered to sponsors for next year as we transition from the old website to new website?
    - Currently, no one has paid for this year’s sponsorship yet.
    - Sponsorship Committee should reach out and have a conversation with the current sponsors to determine what they would like to do
  - Harrow will continue to donate two racquets for this year’s playoffs as prizes to be presented at the banquet

**ACTION ITEM: Sponsorship Committee to reach out to Rothenberg and Healthy Heart to establish continuity and ensure sponsorship for playoffs this year.**

vi. League Email Blasts

James Jelinski

- Nothing send out via mailchimp lately
- Should emails now be sent out by SportyHQ.
- James should continue to maintain the email information, and the content of the emails, and administration of the emails within SportyHQ
- Mid-season blast (typically) will go out mid-December.

**ACTION ITEM - Ron Coggan, Peter Schwartz and Colleen Hicke to provide info for the mid-season email blast.**

vii. Website

Larry Allen, Steve Kaltenhauser

- Problem with score sheets in Doubles resulting in lots of mistakes in entering them. Will be resolved in SportyHQ.
- Link to SportyHQ on the old website to enter scores going forward
- The first week, there were still some scores entered into the old website. Steve Kaltenhauser has been working on moving the scores
- Comments/Feedback on SportyHQ website:
  - Slow to update
  - Rules committee is slow to review
  - New system will have new controls ie. Reminders of getting scores in after so many days
  - Some people are complaining about the visual of the site
  - Links to rules are not in yet but will be there over time
- As a result Steve Kaltenhauser's confidence of SportyHQ, the system was activated sooner rather than later. SportyHQ is keen to work with us.
- SportyHQ welcomes changes to the website - as it will improve the product overall for them
- Proposed cost is \$600 to \$700 for the year. Old website was \$250 per annum (plus man hours)
- SportyHQ generates revenue by charging 7% on all payments through their site

**ACTION ITEM: Steve Kaltenhauser to confirm in writing the actual cost of SportyHQ for next year**

**ACTION ITEM: ALL REPS to remind their captains to use SportyHQ moving forward to enter interclub results. Individual game results are needed to enter the results.**

viii. Attendance Report

Colleen Hicke

- WCP has two absents
- Racquet Network absents to be ignored as they will be leaving the league next year

ix. Bylaws

Craig Hutchings

- Good feedback was received on the By-Laws
- The Executive are comfortable with the new By-Laws, and would like to include the Robert's Rules of Order" to be added to the By-Laws as a bridge between the By-Laws and the Rules

MOTION put forth by Rick Spyker (Eau Claire Y / Vice-President):

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules the Society may adopt

SECONDED by Keith Wellon (World Health)

NO questions or comments were raised

VOTING is UNANIMOUS, MOTION is PASSED

- Keith Wellon (World Health) notes that it currently states only the immediate Past President is allowed to fulfil the position of 'Past President". What if the immediate Past President is not available, should it allow another Past President to fill the post?

MOTION put forth by Craig Hutchings (Bow Valley):

In the event the immediate Past President is unwilling or unavailable, the Board may approach previous Past Presidents to fill this role.

Seconded by Rick Spyker (Eau Claire Y)

NO questions or comments were raised

VOTING is UNANIMOUS, MOTION is PASSED

- Charles Fair (Fifth Avenue) questioned how to properly transition the current (old) By-Laws to the new proposed By-Laws. We do not have anything to notify the current membership except by mail. It should be noted that we will move towards a digital presence

MOTION put forth by Ken Gellatly (Bow Valley):

To adopt the By-Laws as amended by putting them out to the membership for a vote

Seconded by Wanda Popadynetz (U ofC)

No questions or comments were raised

VOTING IS UNANIMOUS, MOTION is PASSED

- x. December Meeting Wanda Popadynetz
- December meeting is on Dec 9, to be held at Brewsters on 11<sup>th</sup> at 7:00 pm

#### 4. Other Business Arising

- Peter Schwartz (Fit Plus/ President) received a request from Kevin Doucet for CISA to sponsor a tournament for College University students. Last year, CISA sponsored \$500. CISA does get acknowledgement of the sponsorship.
- Bigger question - What is CISA criteria for sponsoring an event? What amount of our budget is allocated for sponsorship? As we grow our bank account, for what purpose?

**ACTION ITEM: Kevin Doucet invited to next CISA meeting to pitch his cause for CISA to sponsor his tournament**

#### 5. Round Table/Club Feedback

All

- Eau Claire - n/a
- Calgary Winter Club - Ian Power hired as new associate coach
- West Hillhurst - n/a
- Bankers - successful No Frills Tournament
- Fifth Avenue - trouble fielding a rep
- Fish Creek - also needs a rep
- Glencoe - n/a
- BVC - m/a
- SAIT - continues to grow, very positive - there is room for expansion, converting racquet ball courts to squash courts
- World Health- no issues with interclub, Rogers Masters starting this week, and the restaurant has hired a new assistant
- WCP - membership down 25%
- MRU - MRU Open proceeding with a PSA5 in Feb, 2016
- Fit Plus - Mens ABC tournament scheduled for beginning of December. So far 25-30 registered
- U of C - n/a

#### 6. New Business

- Craig Hutchings (Glencoe) is would welcome anyone interested in sitting with in on the By-Laws Committee.

#### 7. Next Meeting Date: December 9 at Brewsters on 11<sup>th</sup> Avenue at 7:00 pm

#### 8. Adjournment

- a. Motion by Rick Spyker (Eau Claire)
  - b. Seconded by Ken Gellatly (Bow Valley)
- Meeting adjourned at 8:50 pm

<b>ACTION</b>	<b>Who</b>	<b>When</b>	<b>Status</b>
Provide Budget items to Chris Watson – revenue and/or expenses	All Committees	By Christmas	Open
Coordinate Doubles finals with Singles finals - dates and budget	Colleen Hicke & Jack Hoogstraten	Ongoing	Open
Send sponsorship sheet for comments	Sponsorship Committee – Graeme Edge, Stuart Rose & Charles Fair	Next meeting	Open
Determine what info to be need for sponsorship targeting	Sponsorship committee	Next meeting	Open
Craft email blast for junior program outreach & tournament in Jan at BRMR	Ron Coggan	Next meeting	Open
Drafting content for mid-season email blast	Peter Schwartz	Ongoing	Open
Fifth Avenue club needs players for their teams.	Arash to Email Ron All Reps notify Ron of extra players	Ongoing	Open
Sponsorship Committee to reach out to Rothenberg & Healthy Heart	Sponsorship Committe	Ongoing	Open
Confirm / Formalize next year's cost for SportyHQ	Steve Kaltenhauser		Open
Kevin Doucet invited to next meeting to pitch sponsorship request	Peter Schwartz		Open